



AIR TECHNOLOGY SERVICES (PTY) LTD
Air Conditioning - Refrigeration Engineers & Contractors

COMPANY PROFILE



2020



ABOUT AIR TECHNOLOGY SERVICES

01 ESTABLISHMENT

Air Technology Services (Pty) Ltd. was established as a private company in 1986 specializing in all Heating, Ventilation Air Conditioning & Refrigeration Solutions with a view to protecting and extending the life span of all air conditioning and refrigeration equipment. We operate mainly within the Gauteng Area, although various contracts outside this area are held. We are committed to taking into consideration the economic, social and environmental impact of our business.

02 PURPOSE

The purpose of the Company is to ensure survival through sustained growth and profitability within the Air Conditioning Industry and or Allied Industries.

03 MISSION

We shall strive to excel in all we believe to be worth pursuing. Our duty is to conduct our business responsibly and profitably with our prime obligation being to serve our Customer, our People, Suppliers as well as the Social and Physical Environment in which we operate.

04 OUR CUSTOMER

Our business is to provide quality and superior service at a fair price to our Customers, who are all important to us. We will listen to our Customer and serve them in an equitable, courteous, honest and respectful manner. In response to our Customer's needs we shall strive to honour this commitment in both word and deed. However, we are aware of the need to foster loyalty and long enduring relationships.

05 OUR SUPPLIERS

We will respect our suppliers and will deal with them in a just and ethical way. We will honour our word and will expect the same of those with whom we deal.





06 BUSINESS PRACTICE

We are committed to a high ethical standard in all our business dealings to ensure that the integrity of all our employees and our organization is maintained. We are totally opposed to any form of bribery and corruption in any manner.

Any sales of the company's services will be solely on the basis of quality, performance, price, value or for the benefit of the company. Employees should not accept any gifts, money or any other forms of payment individually where these may be considered likely to influence business transactions.

07 THE CUSTOMER IS KING

All marketing actions are aimed at satisfying consumer needs, demands and preferences provided that the demands are realistic and that profitability can be sustainable. All employees should strive to deliver service excellence to meet our customer's expectations and anticipate their changing requirements. Continual improvement is imperative for service deliverance.

08 HUMAN RIGHTS

Respect for human rights is and will remain integral to our operation. We will endeavour to work with customers and business partners who conduct their business in a manner compatible with our policies in respect of human rights and ethical conduct. We are committed to upholding these principles in our policies, procedures and practices.

09 SOCIAL ECONOMICS

Our company believes that we form an important part of contributing to uplift the people of this country especially through education. We actively support this initiative by contributing to Girls and Boys Town enabling the younger generation to possibly enter society on an improved footing.





10 SOCIAL ORIENTATION

The Company has a social responsibility towards the welfare of all its who are required to be actively involved to ensure the continued growth of the company and to that our image is correctly portrayed. We are committed to the continuous training of all staff to ensure that through that we are part of their personal development. All employees must realise the importance of their contribution in the successful development of the company and the country. We also value our employees for their contribution to our business and any advancement will be considered on performance, ability, aptitude and potential.

11 SYSTEM

An integrated system has been implemented to ensure that all divisions' work together for a joint objective to ensure service levels are achieved and sustained.

12 QUALITY

All our staff are committed to providing a quality and superior service across all functions and especially the relationship between the Company and its Customers, on an on-going basis. We strive to be considered a Company that makes a difference and cares about its customers. Our company strives to develop quality in everything we do, quality thoughts, quality plans and quality products.

13 QUALITY ASSURANCE

Our Company successfully completed a Quality Assurance initiative, Abiso 001 1998, which was implemented by ABSA Bank Limited and approved by the BSI (British Standard Institution). The facility management of Absa Bank was subsequently been taken over by Drake & Scull and the Abiso initiative has fallen away (audit no longer required). However, our Company still models itself on this system.

14 TRADING HOURS

Our normal trading hours are weekdays 8h00 to 16h30





15 STANDBY FACILITY

We provide a 24 hour, seven days a week, 365 days a year standby facility for all customers.

16 FINANCIAL / STATUTORY

The company complies with all statutory regulations (SARS Tax Clearance, of Good Standing & Financial audits by a qualified practitioner)

17 WARRANTIES & REFUNDS

The standard warranty policy received from suppliers is extended on to our clients. We also provide a three month workmanship guarantee on all work. These are subject to the client having a service and maintenance contract with ourselves.

18 SAFETY MANAGEMENT

All our employees are properly trained on safety standards as we place a priority on promoting the health and safety of employees and our clients

19 ENVIRONMENTAL IMPACTS

We make every effort to ensure that the environment is unharmed. We will abide by all rules and regulations as well as any other standard put in place to prevent negative environmental impact.



**Company Structure:**

Company Organogram is available upon request.

Company Shareholders:

Air Technology Services Empowment Trust - 51%
Moon Red Door (Pty) Ltd - 49%

B-BBEE Status:

Level 2 Contributor (125% B-BBEE Procurement Recognition Level)

Names and Position of Employees, Qualification and Service History

Available upon request.

Number of Vehicles Operated within the Organisation

Our fleet consists 15 (Fifteen) vehicles.

Statutory Documents - (All available upon request)

Company Registration Certificate

Vat Registration Certificate

Tax Clearance Certificate

Occupation and Health Letter of Good Standing

BBBEE – Sworn Affidavit

MEIBC Registration

Audited Financial Results

Contractor's and Public Liability Insurance

EE Strategy and Plan, EEA2 Employment Equity

Policies – ie. Health & Safety

Schedule of Service and Maintenance Clients & Schedule of Recent Contracting Projects

MAKING A DIFFERENCE

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